

You need to go through procedures.

If you do not complete the procedures, High School Tuition Support Fund cannot be provided!

◆ Submit income status report and others.

- ◇ Regarding High School Tuition Support Fund for the period between April and June 2023, your qualification was examined using the tax amount of 2022. In order to receive High School Tuition Support Fund for July 2023 to June 2024, qualification examination is necessary again using the tax amount of 2023.
- ◇ Using the reference document attached, log in to online application system of High School Tuition Support Fund (e-Shien). Then, make registration of Intention and submit Income Status Report (register the tax amount of 2023 and so on accessing to Mynaportal.)

Deadline for Processing: Month _____ Date ____ (____)

- ※ If you miss the deadline, you cannot receive the Tuition Support fund for July and beyond.
- ※ Starting from July 2023, if you want to take procedures using the written form instead of online or if you do not want to receive the Tuition Support Fund, contact the office of the school the student is enrolled in.

◆ Have you filed your tax for the income in 2022?

◇ If you have not filed your tax yet, you need to do it immediately.

Qualification is examined using the amount of tax for the fiscal 2023 (for the income between January 1, 2022 and December 31, 2022). Register your tax amount using My Number card. If your tax has not been filed and the tax amount is not determined, **qualification for High School Tuition Support Fund cannot be examined. (You have to pay tuition because the payment of High School Tuition Support Fund cannot be determined.)**

(Reference) What is the High School Tuition Support Fund System?

◇ What is the High School Tuition Support Fund System?

The student can receive High School Tuition Support Fund by applying for it. The school will receive the Fund from the national government on behalf of the student and appropriate the Fund for tuition. Therefore, the student does not need to pay tuition to High School. (In this system, High School Tuition Support Fund is not paid directly to the student.)

◇ Who are eligible?

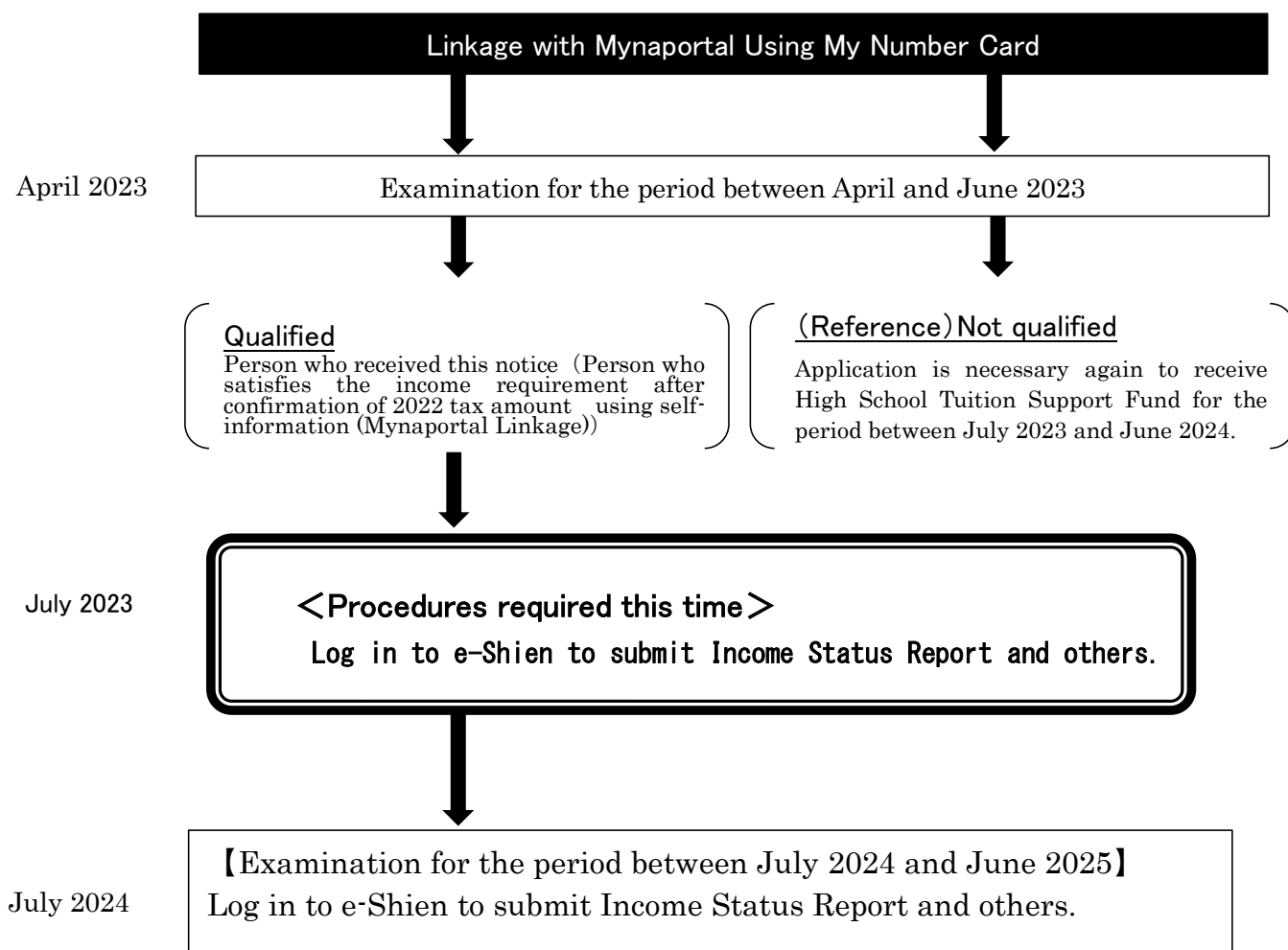
The households where the amount calculated using the following formula (of all the guardians/persons with parental authority) is **less than 304,200 yen (approximately equivalent to the annual income of 9.1 million yen)**

[Formula] Standard Taxable Amount of Municipal tax x 6% - Amount of adjusted deduction of Municipal tax

- ※ In case of ordinance-designated city, calculate multiplying "Amount of adjusted deduction" by 3/4
- ※ In the examination of High School Tuition Support Fund for the term between July 2023 and June 2024, in case that the student was born between January 2, 2007 and April 1, 2007 and that dependent deduction is applied one year later than the students in the same grade, eligible households are determined using the following formula.

[Formula] (Standard Taxable Amount of Municipal tax – 330,000 yen) x 6% - Amount of adjusted deduction of Municipal tax

◆ Schedule for High School Tuition Support Fund
(for the period between July 2023 and June 2024)



◆ Please be sure to contact your school office in the following cases.

- ◇ When there are any changes regarding the guardian (person with parental authority)
- ◇ When the address has been changed
A separate procedure is necessary.

(Reference)

Emergency Aid for households with sudden financial situation change

- ◇ What is emergency aid for households with sudden financial situation change?
 - When certain conditions are met, even when the household's income was 9.1 million yen or more and did not qualify to receive High School Tuition Support Fund; which means high school tuition had to be paid, if the household experienced sudden change of financial situation (significant income decline) , it will qualify for the sudden financial situation change support* of the High School Tuition Support Fund system.
- ※ The Sudden Financial Situation Change Support was initiated in 2023. Please contact the school office for details.

Contact Information Kanagawa Prefectural _____ High School at _____

For those who are receiving High School Tuition Support Fund

Kanagawa Prefectural High Schools Procedure for July 2023

Online Application is convenient to Apply for the High School Tuition Support Fund !



How to Apply

Apply through internet visiting the site “High School Tuition Support Fund Online Application System.”

URL <https://www.pref.kanagawa.jp/docs/en7/cnt/f533732/2022shinnyusei.html>



Important: Application have to be completed by Month ___ Day ___ (___).

※ If you miss the deadline, you may not be able to receive the support fund from July.

Use this QR code to apply.



Application Procedure

1 Log in

Enter ID and Password provided by the school at enrollment procedures.
※If you do not know ID/Password, contact the school office.

2 Register intention for continued reception

Select whether or not you want to continue to receive the support fund and select whether or not there is any change in guardian information.

3 Confirm registered information

Confirm student and guardian information already registered.
※ If you selected “Change in guardian information” in 2, you need to register on a different screen.

In case there is any change in guardian information

4 Income status registration

Register taxation information and My Number information necessary for examination .
Please see the backside for registration details.

5 Submission

Check the confirmation items and press “Submission” button to complete application. Notification letter will be sent after the completion of examination to let you know whether or not you can receive the tuition support fund.

※When your e-mail address has been registered, notification mail will also be sent.

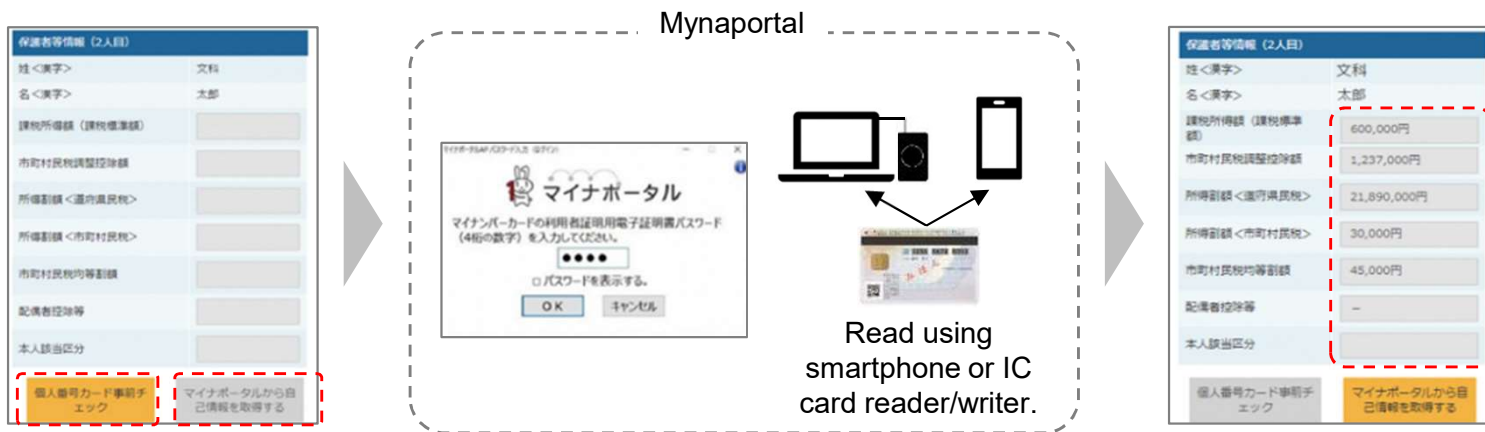


Application Procedure (4. Income Status Registration)

Register income status of the guardian using either one of the following methods. If you use the method I to apply and failed in registration due to an error, use the method II to apply.

I Personal Information Submission (Linkage with Mynportal)

Read My Number card of the guardian and obtain taxation and other information from Mynportal. Submission of My Number information is not necessary.

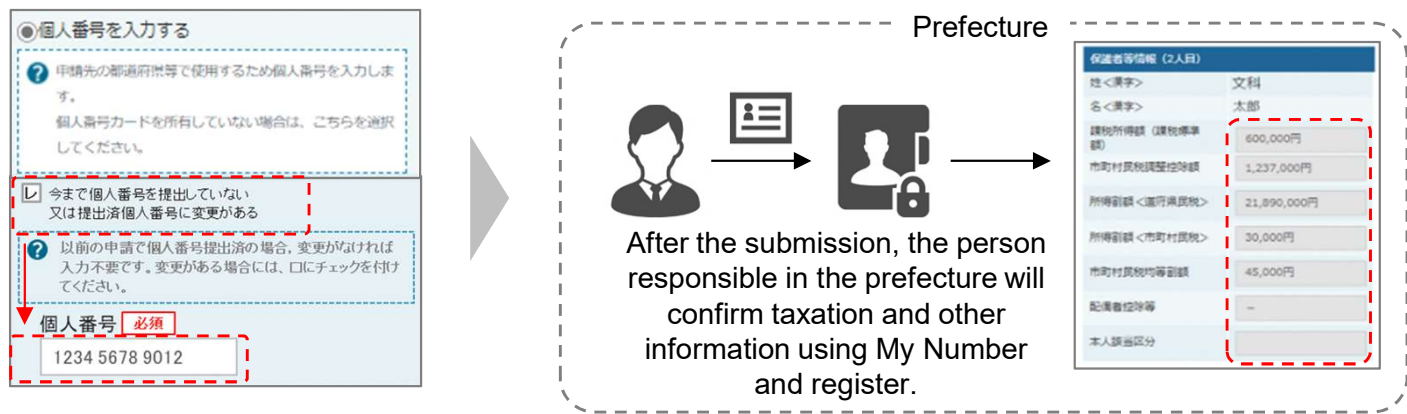


Press the button.

Taxation and other information is transcribed automatically and can be submitted as it is.

II Entering My Number

Enter My Number of the guardian for the prefecture to confirm taxation and other information,



Notes

- ✓ For the details of application procedure, the following are provided in the website of the Ministry of Education, Culture, Sports, Science and Technology.
 - User Manual for Applicants
 - Frequently Asked Questions
 - Explanatory Video of Online Application
- ✓ Contact your school if you want to apply using the written application form.



Ministry Website

Some of the documents are to be submitted by everyone.

Notice R5-C

If you do NOT apply for it, you need to pay tuition!

◆ Submit High School Tuition Support Fund Confirmation Sheet to the school office.

- ◇ If you qualify, you do not need to pay tuition.
- ◇ Qualification for High School Tuition Support Fund is examined using the tax amount. (Please see page 3 for details of calculation formula.) For payment between April and June 2023, the tax amount of 2022 (based on the income between January and December 2021) is used. For payment between July 2023 and June 2024, the tax amount of 2023 (based on the income between January and December 2022) is used.
- ◇ The fiscal year of tax amount used for the examination changes starting from July 2023. In order to confirm your intention to apply after July 2023, **submit “High School Tuition Support Fund Confirmation Sheet (for online application)” again to the school office.**

Submission Deadline: Month___ Day__ (__)

- ※ If you are not applying, you still need to submit High School Tuition Support Fund Confirmation Sheet (for online application) without fail in order to confirm your intention to apply.

◆ If you want to apply, make application online.

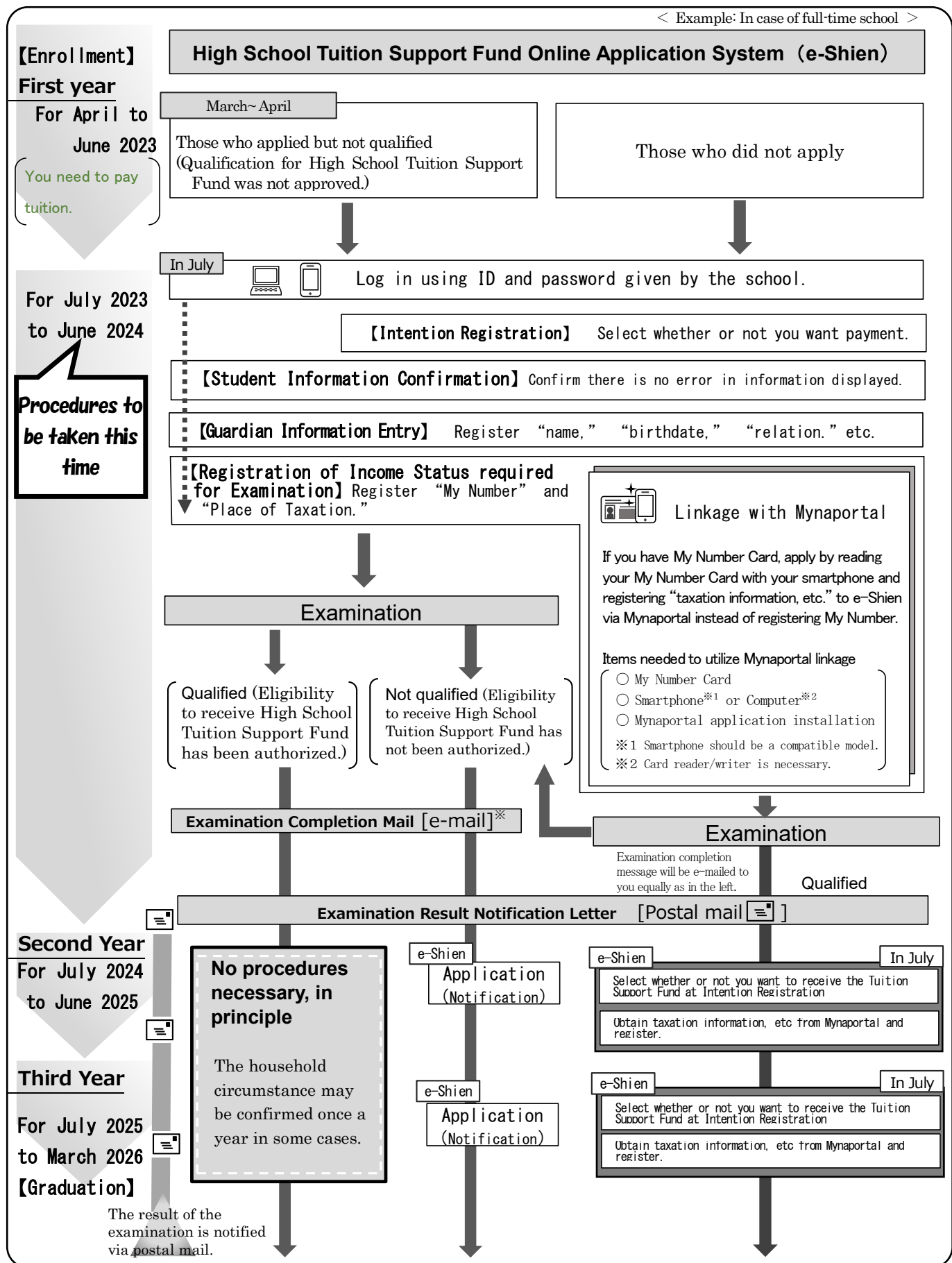
- ◇ If you want to apply for the period starting from July 2023, use internet, log in to High School Tuition Support Fund online application system (e-Shien) and apply. (For details of online application, see the reference document attached.)

Application Period: Month___ Day__ (__) ~Day__ (__)

Before this application period, you may not be able to apply through e-Shien. Your login ID and password are shown on the login ID notification letter given at the time of enrollment procedures.

- ※ Contact the school office when you cannot make application or you do not know your ID and/or password.

◆ Procedure Flow while enrolled in school



※ Examination completion notification will be e-mailed to the address registered to e-Shien. The examination result can be confirmed by logging in to e-Shien. In addition, details can be confirmed by the notification letter separately sent via postal mail.

※ You will not receive Application Acceptance Completion mail at the time point of application.

◆ **High School Tuition Support Fund system is not applicable to households of which annual income is approximately 9.1 million yen or more.**

◇ In case if the amount calculated using the following formula (of all the guardians/persons with parental authority) is 『304,200 yen or more (approximately equivalent to the annual income of 9.1 million yen or more)』, the household needs to pay tuition.


※ Annual income of 9.1million yen is just a guide. Even if it is more than that, calculation result could be less than 304,200 yen, and the household may qualify for High School Tuition Support Fund.

[Formula] Standard Taxable Amount of Municipal tax x 6% - Amount of adjusted deduction of Municipal tax

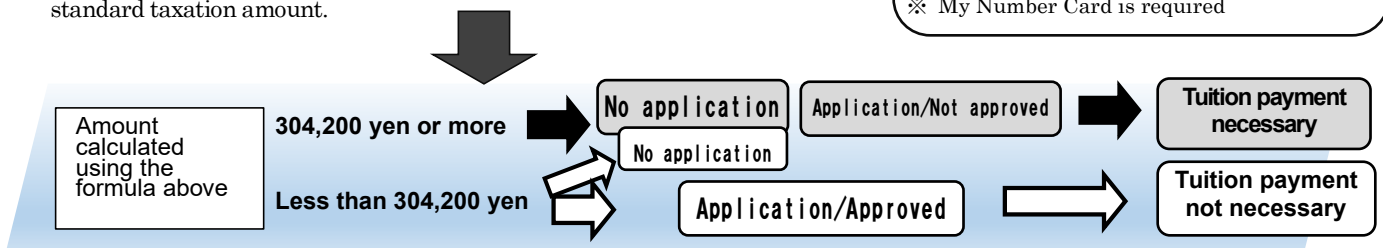
- ※ In case of ordinance-designated city, calculate multiplying “Amount of adjusted deduction” by 3/4.
- ※ If the student was born between January 2 and April 1 and the dependent deduction will be applied one year later than other students in the same school grade (for the payment period between July 2023 and June 2024, student born between January 2 and April 1, 2007), calculation base amount is calculated by deducting 330,000 yen from the guardian’s standard taxation amount.

Guardian’s tax information such as standard taxable amount can be confirmed at 「わたしの情報」 (“My Information”) in 「マイナポータル」 (“myna portal”)

※ My Number Card is required



マイナポータルHP



※ If you have to pay the tuition, the school will notify you in or after August 2023.

◆ **High School Tuition Support Fund Qualification Examination**

- ◇ Examination period is one year from July to June next year and qualification is examined every July using the amount of tax of the relevant year.
- ◇ Therefore, freshmen entering in April will be examined twice, once for the period between April and June (based on 2022 tax amount) and once for the period between July and June next year (based on 2023 tax amount.)

◆ **What are the documents that show the Individual Number (My Number) ?**

Confirm using either one of the following.

- Individual Number Card (My Number Card)
- Residency Certificate that includes Individual Number (My Number)
- Certificate of Entry in Residency Certificate that includes Individual Number (My Number)
- Individual Number Notification
- Application Form for Issuance of Individual Number Card

◆ **What is the purpose of using the Individual Number (My Number)?**

- ◇ It is used to confirm the "taxable standard amount of municipal tax" and "adjusted deduction amount of municipal tax".
- ※ Regarding households receiving public assistance, it may be used to confirm the reception status.

◆ **In case if the tax amount cannot be confirmed using Individual Number (My Number)**

- ◇ **Submission of other documents such as *Kazei Shomeisho* (Taxation Certificate) of the relevant year is required.**

The tax amount cannot be confirmed mainly because the guardian's income tax return (such as final tax return) has not been filed yet, or the address as of January 1 given in the application form is incorrect.

If you have not filed your tax return yet, qualification for High School Tuition Support Fund cannot be examined and therefore payment cannot be determined because the taxable standard amount cannot be confirmed until you file your tax return and submit a document such as Taxation Certificate. (You need to pay tuition.)

◆ **If you want to apply using other method than online**

- ◇ **You can apply using the written application form.**

Please contact the school office if you want to use the written form.

◆ **Please be sure to contact the school office in the following cases.**

- ◇ **When there were some changes regarding the guardian (person with parental authority)**
- ◇ **When the address was changed**

A separate procedure is necessary.

Inquiries to: Kanagawa Prefectural ○○○○ High School Office Tel. 000-0000-0000

Date of Reception by School: Year _____ Month _____ Date _____

Everyone is required to submit

Notice R5-C

Confirmation Sheet for High School Tuition Support Fund

(Please submit whether or not you apply.)

Furigana
Student's Name _____

Birthdate _____

Confirmation 1

Do you apply for the High School Tuition Support Fund?
[Check either one of the boxes below.]



Yes, I do.

(If you are eligible, you do not need to pay tuition.)



No, I do not.

(You do need to pay tuition.)

Confirmation 2

This is the end of your entry.
Submit this sheet to the school office.

Make application online.

Apply using either one of the following methods.

- ① Access Mynaportal via application screen and obtain and register the taxation information necessary for examination.*
- ② Enter My Number into application screen.

For the details of application procedure, please confirm the separate sheet for reference.

For ID and password necessary for login, confirm the login ID notification letter handed out at the time of enrollment procedures. If you do not have the notification letter, contact the school office.

In case if application online is difficult and you want to apply using the written application form, explain at the school office when submitting this confirmation sheet.

※ The conditions to use method ① are; My Number card has already been obtained, smartphone is a compatible one (in case of PC, a card reader/writer is required) and Mynaportal application is installed.

※ When approved after applying using method ②, we understand that you agreed for the school to take subsequent procedures for the continued intention on your behalf.

Confirmation 3

 **Fill in only when you apply for the Tuition Support Fund.**

【Academic History】

- I have never been enrolled in another High School before.
- I was enrolled in another High School before.

Name of School: _____

Period: From _____ to _____

You need to submit the notification letter of disqualification to receive High School Tuition Support Fund if you received the Support Fund while you were in another High School.

Confirmation items continue to the backside for persons applying.

Confirmation 4**Please fill out when applying for the Tuition Support Fund online.**

Check the following items for the purpose of examination regarding the Tuition Support Fund.
 【Put marks in the boxes below when applicable and write in columns as necessary.】

【Guardian Situation】

- There are two persons (including persons living separately because of work location, etc.) with parental authority.
- There is one person with parental authority. (In cases such as divorce or bereavement)
- There is no person with parental authority and a guardian of minor is appointed.
- There is no person with parental authority and no guardian of minor is appointed but there are persons who maintain the student's livelihood. (Number of persons: _____ / Relation to the student: _____)
- None of the above are applicable. (In cases such as living on the income of the student him/herself.)

※ In principle, examination is made using the income of the person(s) described above. If there is any special circumstance, please write in the remarks field below.

Example: Examination using the income of one of the parents is preferred because the other parent has a history of domestic violence or child neglect and therefore it is difficult to ask to bear the expenses for school.

Remarks

【Guardian Information】

(Guardian 1) (Furigana)	Name	Relation to Student
Birthdate		
Phone No. reachable during the day		

(Guardian 2) (Furigana)	Name	Relation to Student
Birthdate		
Phone No. reachable during the day		

Write address (prefecture, city, ward, town and village) as of January 1, 2023 For examination July 2023 to June 2024

(Guardian 1)	Prefecture	Municipality
<input checked="" type="checkbox"/> do not have an address in Japan		
<input type="checkbox"/> receiving livelihood assistance		

(Guardian 2)	Prefecture	Municipality
<input checked="" type="checkbox"/> do not have an address in Japan		
<input type="checkbox"/> receiving livelihood assistance		

※ Put a mark if the guardian does not have an address in Japan as of January 1, 2023

Confirmation 5

- Information entered for online application of the Tuition Support Fund may be used for processing the High School Supplemental Scholarship Fund.
- When the household is found to be eligible for the High School Supplemental Scholarship Fund in processing the application of the High School Tuition Support Fund, the school may contact the household. (Please refer to “Entry Example” for the details of the High School Supplemental Scholarship Fund.)

Entry example (Front side)

学校受付日：令和 年 月 日

(令和5年7月～令和6年6月分)

全員提出

就学支援金確認票(オンライン申請用) お知らせ R5-C

(申請の有無に関わらず必ず提出してください。)

生徒氏名 よりがな ほんごう こたろう **番号 子太郎** 生年月日 **2007年5月10日**

確認事項1

高等学校等就学支援金を申請しますか？
【下のどちらかの □ にレ印を入れてください。】

申請します。
(就学支援金の対象であれば、授業料の負担はありません。)

申請しません。
(授業料をご負担いただきます。)

確認事項2

記入はここまでです。
この確認票を学校事務室に提出してください。

申請はオンラインで行います。

申請はいずれかの方法で行います
① 申請画面からマイナポータルにアクセスし審査に必要な税情報取得・登録
② マイナンバーを申請画面に入力

具体的な手続き方法については、別紙資料をご確認ください。

e-Shien のログインに必要なID及びパスワードは、入学手続き時に配付したログインID通知書をご確認ください。ログインID通知書がお手元がない場合は、学校事務室までご連絡ください。

オンラインでの申請が難しく、申請用紙を使つての申請を希望する場合は、この確認票を提出する際にその旨を学校事務室まで申し出てください。

※ ①での申請の場合、マイナンバーカードを取得済みであること他、対応スマートフォン(パソコンの場合はカードリーダー)、マイナポータルアプリのインストールが必要です。
※ ②で申請を行い、『認定』だった場合、次回以降の継続意向手続きを学校が代わって行うことに同意したものとみなします。

確認事項3 ✍ 就学支援金を申請する方のみ記載してください

【過去の在学歴について】

過去に別の高等学校等に在学していたことはない

過去に別の高等学校等に在学していた

学校名： _____

期 間： _____ 年 月 日 ~ _____ 年 月 日

過去に別の高等学校等で就学支援金を受給していた方は、受給資格喪失通知をご提出ください。

Regarding **Confirmation 1**

- If the tax amount is unknown or may be more than the specified amount but **you want to apply just in case, please check the box for "申請します。"**

Regarding **Confirmation 2**

- Application is made online in principle. It is possible, however, to apply by submitting the written application form after filling it out and attaching the required documents. Contact the school office if you want to apply using the written form.

Regarding **Confirmation 3**

- Enter the name of the school and enrollment duration if you were enrolled in another high school before.
- **Submit the notification letter of disqualification to receive High School Tuition Support Fund** if you received the Support Fund while you were in another High School.

申請される方は裏面にも確認事項があります

Entry example (Back side)

確認事項4 オンラインにより就学支援金を申請する方のみ記載してください

就学支援金に関する審査のため、次の項目にご回答ください
【下の にレ印を入れ、必要に応じて回答欄に記載してください。】

【保護者等の状況について】

- 親権者が2名存在する(単身赴任中等の別居者も含む)
- 親権者が1名存在する(離婚や死別等)
- 親権者が存在せず、未成年後見人が選任されている
- 親権者及び未成年後見人が存在せず、他に生徒の生計を維持している者が存在する(人数: _____名 / その者との関係: _____)
- 上記どれも該当しない(生徒本人の収入で生活している等)

※ 原則、上記の者の所得により審査を行います。特別な事情があれば、下記の自由記入欄に記載してください。

例: 両親の片方にDVや養育放棄があり、就学に必要な経費の負担を求めることが困難であるため、もう片方の所得のみでの審査を希望する

自由記入欄

【保護者等について】

氏名 (ふりがな)	生徒との続柄	氏名 (ふりがな)	生徒との続柄
番号 太郎	父	番号 花子	母
生年月日	1974年7月2日	生年月日	1975年11月3日
日中連絡がとれる電話番号	090-000-0000	日中連絡がとれる電話番号	090-000-0000

令和5年1月1日時点の市区町村までの住所を記載してください。 令和5年7月~翌年6月分適用

(保護者1)	神奈川県 都道府県 ○○	市区町村	(保護者2)	神奈川県 都道府県 ○○	市区町村
<input type="checkbox"/> 日本国内に住所を有していない。		<input type="checkbox"/> 日本国内に住所を有していない。			
<input type="checkbox"/> 生活扶助を受けている。		<input type="checkbox"/> 生活扶助を受けている。			

※ 令和5年1月1日に日本国内に住所を有していない場合はにレ印をつけてください。

確認事項5

- ・ 就学支援金事務のために入力していただいた内容は、奨学給付金支給事務でも使用させていただきます場合があります。
- ・ 就学支援金事務により、奨学給付金の支給対象となる可能性がある世帯が判明した際は、学校からご連絡させていただく場合があります。(奨学給付金の詳細は「記載例」をご覧ください。)

Confirmation 4

Regarding

- Qualification for Tuition Support Fund is examined based on the guardians' income in principle. When it is difficult to ask one of the parents to bear school expenses because of domestic violence or child neglect, examination for qualification can be made based on the income of the other parent. Please write about it in the remarks field.

※ If you make false statement in this form and have authorities provide Tuition Support Fund, the fraudulent gains shall be collected and you may be punished by imprisonment with work for not more than three years or by a fine of not more than 1,000,000 yen.

- If your household is on public assistance, put a check mark on "receiving livelihood assistance."

Confirmation 5

Regarding

- What is the High School Supplemental Scholarship Fund (Kanagawa Prefecture High School Supplemental Scholarship Fund) System?

It is the system to provide grants to **households on public assistance or households exempt from residence tax on income basis** (including households experienced sudden financial situation change and became equivalent to tax-exempt households) **to reduce the financial burden of educational expenses other than tuition.**

< Webpage of High School Supplemental Scholarship Fund (for National and Public High Schools) >

<http://www.pref.kanagawa.jp/docs/en7/cnt/f531013/>

- In order to receive the High School Supplemental Scholarship Fund, a separate application is required.
- *Seikatsuhogo Jukyu Shomeisho* (Certificate of Public Assistance Recipient), document that shows the Individual Number (My Number) or *Kazei Shomeisho* (Tax Declaration Certificate) will be necessary for application.
- **Application procedures and so on will be informed separately by the school before late June.**
- In case the document that shows the Individual Number (My Number) was submitted for the application of High School Tuition Support Fund, resubmission is not necessary when applying for the High School Supplemental Scholarship Fund.

Online Application is convenient to Apply for the High School Tuition Support Fund !



How to Apply

Apply through internet visiting the site “High School Tuition Support Fund Online Application System.”

URL <https://www.pref.kanagawa.jp/docs/en7/cnt/f533732/2022shinnyusei.html>

Important: Application have to be completed by Month__Day__(__).

※If you miss the deadline, you may not be able to receive the support fund from July.



Use this QR code to apply.



Application Procedure

1 Log in

Enter ID and Password provided by your school.
※If you do not know ID/Password, contact the school office.

2 Intention registration

Select whether or not you want to receive the support fund.

3 Confirm student information

Confirm there is no change in information registered by your school.

4 Enter guardian information

Confirm the guardian to be examined and enter the name and birthdate.

Student information	
Name	財務 太郎
Phonetic reading	ざいむ たろう
Date of birth <small>Required</small>	2007年07月01日
Postal code <small>Half-width characters Required</small>	231-0021
Address (prefecture) <small>Required</small>	Kanagawa Prefecture
(municipality) <small>Full-width characters Required</small>	横浜市中区
(Town name, block number) <small>Full-width characters Required</small>	日本大通 1
(Building name, room number) <small>Full-width characters</small>	(例) ○○○マンション○○○号室
E-mail address <small>Half-width characters</small>	(例) sample@mext.go.jp

Information on parental guardians or equivalent			
Information on parental guardian or equivalent (1st person)		Information on parental guardian or equivalent (2nd person)	
Personal information			
Surname <Chinese characters> <small>Required</small>	Given name <Chinese characters> <small>Required</small>	Surname <Chinese characters> <small>Required</small>	Given name <Chinese characters> <small>Required</small>
支援	太郎	支援	太郎
Surname <phonetic reading> <small>Required</small>	Given name <phonetic reading> <small>Required</small>	Surname <phonetic reading> <small>Required</small>	Given name <phonetic reading> <small>Required</small>
しえん	たろう	しえん	たろう
Date of birth <small>Required</small>	Phone number	Date of birth <small>Required</small>	Phone number
1973年04月01日	(例) 123-4567-890	1973年04月01日	(例) 123-4567-890

5 Income status registration

Register taxation information and My Number information necessary for examination .
Please see the backside for registration details.

6 Submission

Check the confirmation items and press “Submission” button to complete application. Notification letter will be sent after the completion of examination to let you know whether or not you can receive the tuition support fund.
※When your e-mail address has been registered, notification mail will also be sent.

Application Procedure (5.Income Status Registration)

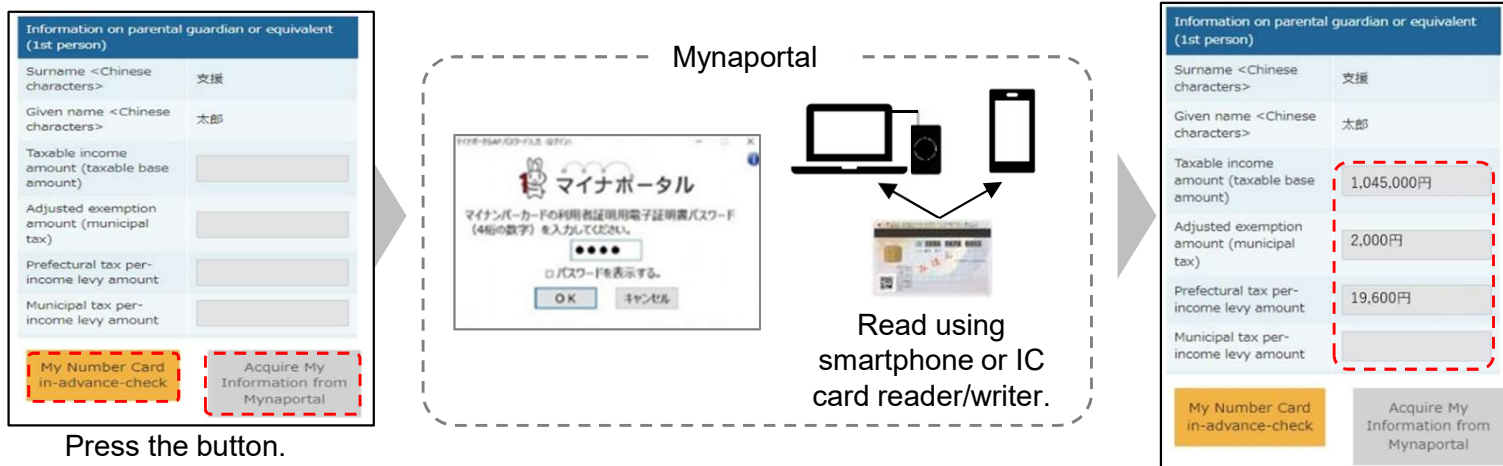
Register income status of the guardian using either one of the following methods. If you use the method I to apply and failed in registration due to an error, use the method II to apply.

I Personal Information Submission (Linkage with Mynportal)

Read My Number card of the guardian and obtain taxation and other information from Mynportal.

Submission of My Number information is not necessary.

✳ Examination result can be finalized earlier, but taxation and other information is required to be obtained from Mynportal in July every year.



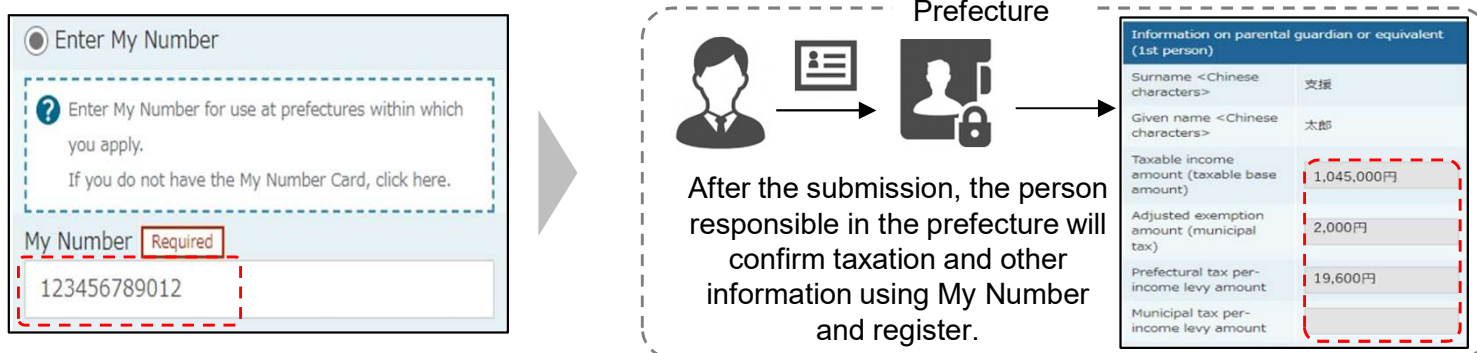
Press the button.

Taxation and other information is transcribed automatically and can be submitted as it is.

II Entering My Number

Enter My Number of the guardian for the prefecture to confirm taxation and other information,

✳ It takes time to finalize the examination result, but as far as you are qualified, you can omit the procedure to be taken in July every year.



Notes

✓ For the details of application procedure, the following are provided in the website of the Ministry of Education, Culture, Sports, Science and Technology.

- User Manual for Applicants
- Frequently Asked Questions
- Explanatory Video of Online Application



✓ Contact your school if you want to apply using the written application form.

Ministry Website

Inquiries to: Kanagawa Prefectural OOSchool Office Tel. 000-000-0000

Some of the documents are to be submitted by everyone.

Notice R5-D

If you do NOT submit the document (s) , **Qualification for High School Tuition Support Fund cannot be examined !**

◆ **Submit the following document (s) to your school office.**

- ※ Even if you do not intend to apply, please submit “Confirmation Sheet for High School Tuition Support Fund (using My Number)” to confirm your decision.
 - 1 Confirmation Sheet for High School Tuition Support Fund (using My Number)
 - 2 Application for Qualification Approval to receive High School Tuition Support Fund (Form No.1)

◇ **Please write accurately using caution especially for the next confirmation items when you fill out the document.**

If there is any error in the entry, it will cause a delay in qualification examination.

- Guardian’s name and birth date on the back of Application Form for Qualification Approval to receive High School Tuition Support Fund
- Address as of January 1, 2023 on the back of Application Form for Qualification Approval to receive High School Tuition Support Fund

※ The document that shows your Individual Number (My Number) has already been submitted and you do not need to resubmit it.

◆ **Have you filed your tax for the income in 2022?**

◇ **If you have not filed your tax yet, you need to do it immediately.**

Qualification to receive the Fund for the term between July 2023 and June 2024 is examined using the amount of tax for the fiscal 2023 (for the income between January 1, 2022 and December 31, 2022). Tax information will be obtained using My Number, if your tax, however, is not filed and the tax amount is not decided then, **qualification for High School Tuition Support Fund cannot be examined. (You have to pay tuition because the payment of High School Tuition Support Fund cannot be determined.)**

(Reference) What is the High School Tuition Support Fund System?

◇ **What is the High School Tuition Support Fund System?**

The student can receive High School Tuition Support Fund by applying for it. The school will receive the Fund from the national government on behalf of the student and appropriate the Fund for tuition. Therefore, the student does not need to pay tuition to High School. (In this system, High School Tuition Support Fund is not paid directly to the student.)

◇ **Who are eligible?**

The households where the amount calculated using the following formula (of all the guardians/persons with parental authority) is **less than 304,200 yen (approximately equivalent to the annual income of 9.1 million yen)**

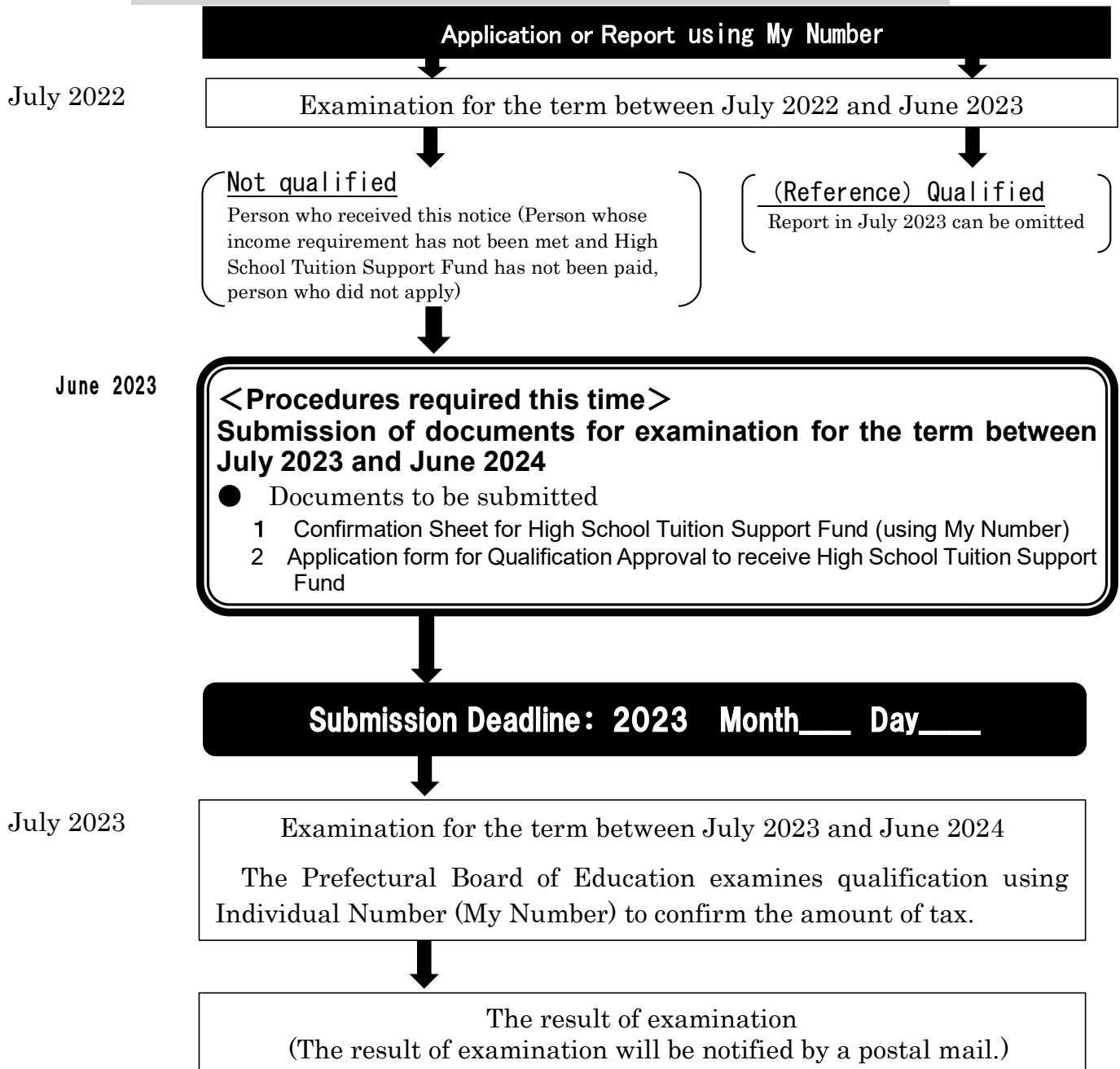
【Formula】 Standard Taxable Amount of Municipal tax x 6% - Amount of adjusted deduction of Municipal tax

※ In case of ordinance-designated city, calculate multiplying “Amount of adjusted deduction” by 3/4

※ In the examination of High School Tuition Support Fund for the term between July 2023 and June 2024, in case that the student was born between January 2, 2007 and April 1, 2007 and that dependent deduction is applied one year later than the students in the same grade, eligible households are determined using the following formula.

【Formula】 (Standard Taxable Amount of Municipal tax – 330,000 yen) x 6% - Amount of adjusted deduction of Municipal tax

◆ **Schedule for High School Tuition Support Fund**
(for the term between July 2023 and June 2024)



(Reference) Emergency Aid for households with sudden financial situation change

◇ **What is emergency aid for households with sudden financial situation change?**

- When certain conditions are met, even when the household's income was 9.1 million yen or more and the household was not qualified to receive High School Tuition Support Fund; which means high school tuition had to be paid, if the household experienced sudden change of financial situation (significant income decline) , it will qualify for the sudden financial situation change support* of the High School Tuition Support Fund system.

※ The Sudden Financial Situation Change Support was initiated in 2023. Please contact the school office for details.

**Everyone is required
to submit**

(Notice R5-D)

Confirmation Sheet for High School Tuition Support Fund (using My Number)
(Be sure to submit whether or not you apply.)

<small>Furigana</small> Student's Name _____	Grade, Class and Number _____
Guardian's Name 1 _____	Daytime Phone Number _____
Guardian's Name 2 _____	Daytime Phone Number _____

Notes

- Enter in the order of confirmation item numbers .
- The student himself should enter. The guardian can enter on behalf of the student.

Confirmation 1

Do you apply for the High School Tuition Support Fund?
[Check either one of the boxes below.]

<input type="checkbox"/> Yes, I do. (If you are eligible, you do not need to pay tuition.)	<input type="checkbox"/> No, I do not. (You do need to pay tuition.)
--	--

Confirmation 2

Please confirm the documents to be submitted

[Documents to be submitted]

- Confirmation Sheet for High School Tuition Support Fund (using My Number) <this sheet>
This is the end of your entry. Please submit this sheet. Confirmation 3 is unnecessary.

[Documents to be submitted]

- Confirmation Sheet for High School Tuition Support Fund (using My Number) <this sheet>
- Application form for Qualification to Receive High School Tuition Support Fund
- Others ()

Please refer to the back of this sheet also if you are applying.

Date of Acceptance by School: Year _____ Month _____ Date _____

Confirmation 3

- Documents specified to be submitted in “Confirmation 2” will be used in the procedure to pay High School Supplemental Scholarship Fund also.

- What is the High School Supplemental Scholarship Fund system?
The High School Supplemental Scholarship Fund System provides grants (repayment unnecessary) for supplemental educational expenses other than tuition to reduce the financial burden of households. It is intended for the households receiving public assistance and the households exempt from paying residence tax on income basis.
<Reference> Webpage of Kanagawa Prefecture:
<http://www.pref.kanagawa.jp/docs/en7/cnt/f531013/>
- A separate application is necessary to receive High School Supplemental Scholarship Fund.
- For the application, *Seikatsuhogo Jukyu Shomeisho* (Certificate of Public Assistance Recipient), document that shows Individual Number (My Number) or Taxation Certificate, etc. is necessary.
- Your school will inform you about the application later. (Around late June)
- If you have submitted the document that shows your Individual Number (My Number) in the application for High School Tuition Support Fund, you do not need to resubmit the document that shows your Individual Number (My Number) in the application for High School Supplemental Scholarship Fund.
- Your school may contact you if your household may be eligible to receive High School Supplemental Scholarship Fund.

Entry Example

様式第1号（その1）（第3条第1項並びに第10条第2項及び第11条第1項から第3項まで関係）

令和〇年〇月〇日

Write the date prepared.

かながわけんきょういいくいんかい どの
神奈川県教育委員会 殿

こうとうがっこうとうしゅうがくしえんきん
高等学校等就学支援金

High School Tuition Support Fund

Put a check mark on either one of □.



じゅきゆうし かくにんていしんせいしよ しょかいじ
支給資格認定申請書（初回時）

こうとうがっこうとうしゅうがくしえんきん い か しゅうがくしえんきん じゅきゆうしかく にんてい しんせい
高等学校等就学支援金（以下「就学支援金」といいます。）の支給資格の認定を申請します。

Application for Qualification to Receive High School Tuition support Fund (For the first application)
I am applying for High School Tuition Support Fund.(hereinafter referred to as "Tuition Support Fund")

•Put a check mark on "Application (For the first application)" if this is the first time you apply for the tuition support fund.

•Put a check mark on "Income Status Report (For the second time onward)" if you have been receiving the tuition support



しゅうにゆうじょうきょうとどげしよ かいめいこう
収入状況届出書（2回目以降）

すで じゅきゆうしかくにんてい う しゅうがくしえんきん しきゆう かん ほごしやとう しゅうにゆうじょうきょう かん じこう
既に支給資格認定を受けているため、就学支援金の支給に関して、保護者等の収入の状況に関する事項について、届け出ます。

Income Status Report (For the second time onward)
Since I am already qualified, I am reporting matters pertaining to the income of guardian and others as follows concerning the High School Tuition Support Fund payment.

Be sure to confirm the following two items and put a check mark on each □.



The statements I made in this application form/status report are true and correct.



I understand that the fraudulent gains shall be collected and that I may be punished by imprisonment for work for not more than three years or by a fine of not more than 1,000,000 yen if I submit this application form/status report making false statement in it and have authorities provide Tuition Support Fund.

These columns are to be filled in by the student. Guardian may write on behalf of the student.

（以下の空欄に生徒本人が署名してください。保護者等による代筆も可能です。記入に当たっては、別紙の「記入上の注意」及び「留意事項」をよく読んでから記入してください。）

ふりがな	ほんごう		こたろう	
せいと しめい 生徒の氏名	せい 姓	ばんごう 番号	めい 名	こたろう 子太郎

Write student's name and furigana.

せいと せいねんがっぴ
生徒の生年月日 平成19 ねん 8 がつ 15 日に

Write student's birthdate.

せいと じゅうしょ
生徒の住所 〒231-0021 神奈川県 横浜 市区 中区日本大通り1000 町村

Write student's address.

ほごしやとう
保護者等の 電話番号 父090-0000-0000 母080-0000-0000

Write daytime contact numbers of all the guardians.

ほごしやとう でんし
保護者等の電子メールアドレス XXXXXXXXXXXX@XXXXX.XX.XX

Write one e-mail address which we can contact.

せいと さいがく
生徒が在学する 神奈川県立〇〇学校 学校の名称

【1. Enrollment Duration in High School】(Not necessary to write in case of Income Status Report sheet.)
※ A person who falls under any of the following cannot apply for qualification to receive Tuition Support Fund.
・ A person who has graduated or finished high school or its equivalent (except for schools of which the term of study is less than three years)
・ A person whose period of attendance at high school or its equivalent is 36 months or more (the period for part time/correspondence school is to be calculated by multiplying 3/4) (excluding the payment suspension period of Tuition Support Fund)

がっこうめい 学校名	年 月 日 ~	がっこう しゅらい かいてい 学校の種類・課程・学科
①現在通っている高 とうがっこうとう 等学校等の在学期間 神奈川県立〇〇学校	しきゆうていしきかんとう (うち支給停止期間等) 年 月 日 ~ 年 月 日	①高等学校 (全日制)
がっこうめい 学校名	年 月 日 ~ 年 月 日	がっこう しゅらい かいてい 学校の種類・課程・学科
か こ べつ こうとうがっ こ べつ こうとうがっ 過去に別の高等学校 とう さいがく 等に在学していた期間	しきゆうていしきかんとう (うち支給停止期間等) 年 月 日 ~ 年 月 日	

Write the date of enrollment (transfer) in your current high school.

Fill in if you attended High School before.

【2. Income of Guardian and others】

The status of guardians at the time of application or submission and a copy of Individual Number Card, etc. (Individual Number Card, Notification Card, *Juminhyo* (Residence Certificate) which carries Individual Number, Certificate of Entry in the Residence Certificate which carries Individual Number, etc.) attached are as follows.

(Put a check mark on one of the boxes from ① to ⑦.)

(1) I am attaching a copy of the Individual Card, etc. for the following guardian(s).	
①	<input checked="" type="checkbox"/> For two persons with parental authority (both parents) In case where the student is minor (younger than 18) and there are two persons with parental authority (both parents)
②	<input type="checkbox"/> For one person with parental authority (Put a check mark on one of <input type="checkbox"/> next to ア through イ.) If the person with parental authority is the director of a child guidance center or child welfare facility who has temporary parental authority, please check any box from ⑤ to ⑦.
	<input type="checkbox"/> ア Individual Number is not given to one of the persons with parental authority because of the reason such as he/she never had address inside Japan.
	<input type="checkbox"/> イ ・There is only one person with parental authority because of divorce or bereavement, etc. ・A copy of Individual Number Card, etc. for one of the persons with parental authority cannot be attached unavoidably due to household circumstances, etc. though there is another person with parental authority.
③	<input type="checkbox"/> For <input type="checkbox"/> guardians of minor There is no person with parental authority but the guardian of minor is appointed. (Submit the documents for all of the guardians if there are more than one are appointed.) (Except for the guardian of minor when he/she is a juridical person, or he/she has rights and duties regarding property only)
④	<input type="checkbox"/> For two persons on whose income the student's livelihood is dependent (hereinafter referred to as "the primary earner in home") (such as parents) The student reached the age of maturity while in school, and there is no change in earners in home from the time point immediately before the student reached the age of maturity to the time point of the application.
⑤	<input type="checkbox"/> For one person; the primary earner in home (Put a check mark on one of <input type="checkbox"/> next to ア through イ.) The student reached the age of maturity while in school, one of the parents is a spouse eligible for spouse deduction, and it is clear that there will be no effect on the conditions of income limitation or additional payment classification even when he/she is subject to Municipal Tax on income basis.
	<input type="checkbox"/> イ ・The student has not reached the age of maturity yet, but there is no person with parental authority nor guardian of minor. ・The student was already of age at the time of entering school but there is a primary earner in home. ・The student is already of age and there was one person with parental authority when the student was a minor. ・The student is already of age and there was no person with parental authority nor guardian of minor when the student was a minor.
⑥	<input type="checkbox"/> For the student himself/herself There is no person with parental authority, no guardian of minor appointed, and no primary earner in home.
(2) I do not attach a copy of Individual Card, etc. because of the following reason.	
⑦	<input type="checkbox"/> Neither of the persons with parental authority, the guardians of minor, the primary earner in home, nor the student himself/herself is subject to Prefectural Tax on income basis and Municipal Tax on income basis for reasons such as they do not reside in Japan on the date of taxation.

Put a check mark on one of in ① through ⑦.

When there is no person with parental authority and the guardians of minor are appointed, write the number of the guardians of minor.

Name and relation to the student of the guardian whose copy of Individual Number Card is attached (If you checked ⑦, leave blank.)

Put a check mark on a below when receiving livelihood assistance as of January 1 of the year. (When application or report is made between January and June, as of January 1 of the previous year)

しめい氏名 (ふりがな) ほんごう たろう	せいと つづがら 生徒との続柄 父	しめい氏名 (ふりがな) ほんごう はなこ	せいと つづがら 生徒との続柄 母
番号 太郎		番号 花子	
せいねんがっぴ 生年月日 1975 年 6 月 6 日		せいねんがっぴ 生年月日 1977 年 3 月 31 日	
<input type="checkbox"/> Receiving livelihood assistance		<input type="checkbox"/> Receiving livelihood assistance	

Write the name and relation to the student of the guardian whose copy of Individual Number Card is attached.

The address (municipality) of the above guardian, etc. as of January 1 of the current year (If applied or submitted between January and June, the address (municipality) as of January 1 of the previous year) (If nobody has address inside Japan, check the box .)

神奈川県 横浜 <input checked="" type="checkbox"/> 市 <input type="checkbox"/> 町 <input type="checkbox"/> 村	神奈川県 横浜 <input checked="" type="checkbox"/> 市 <input type="checkbox"/> 町 <input type="checkbox"/> 村
<input type="checkbox"/> I do not have address in Japan.	<input type="checkbox"/> I do not have address in Japan.

Please write the place of residence, as of January 1, 2023, of the person whose copy of Individual Number Card, etc. is attached.

※ Please be sure to inform the school of any changes in the amount of prefectural tax on income basis or municipal tax on income basis as a result of amended tax return for income or correction decision on tax amount, or changes in guardian because of the reason such as divorce, bereavement or adoption. The payment amount of Tuition Support Fund may change.

【3. Confirmation】 (Confirm the following and put a check mark on .)

Confirm the following and put a check mark on .

I approve High School Tuition Support Fund to be applied toward tuition, and I give consent to entrust the school principal with the office procedures necessary to receive High School Tuition Support Fund.

Some of the documents are to be submitted by everyone.

Notice R5-E

If you do NOT apply for it, you need to pay tuition!

◆ Submit the following document (s) to your school office.

※ Even if you do not intend to apply, be sure to submit “Confirmation Sheet for High School Tuition Support Fund (using My Number)” to confirm your decision.

- 1 Confirmation Sheet for High School Tuition Support Fund (using My Number)
- 2 Application form for Qualification Approval to receive High School Tuition Support Fund (Form No.1)
- 3 Sheet to paste the copy of Individual Number Card, etc.

※ Paste the document (refer to the 3rd page) which shows the Individual Number (My Number) of the guardian (person with parental authority), in principle, on the sheet.

- 4 A copy of a photo ID of the guardian (person with parental authority)

◇ Please write accurately using caution especially for the next confirmation items when you fill out the document.

If there is any error in the entry, it will cause a delay in qualification examination.

- Guardian's name and birthdate on the back of Application Form for Qualification Approval to receive High School Tuition Support Fund
- Address as of January 1, 2023 on the back of Application Form for Qualification Approval to receive High School Tuition Support Fund

◆ High School Tuition Support Fund system is not applicable to households of which annual income is approximately 9.1 million yen or more.

◇ In case if the amount calculated using the following formula (of all the guardians/persons with parental authority) is **¥304,200 yen or more (approximately equivalent to the annual income of 9.1 million yen or more)**, the household needs to pay tuition.

※ Annual income of 9.1million yen is just a guide. Even if it is more than that, calculation result could be less than 304,200 yen, and the household may qualify for High School Tuition Support Fund.

[Formula] Standard Taxable Amount of Municipal tax x 6% - Amount of adjusted deduction of Municipal tax

※ In case of ordinance-designated city, calculate multiplying “Amount of adjusted deduction” by 3/4.

※ If the student was born between January 2 and April 1 and the dependent deduction will be applied one year later than other students in the same school grade (for the payment term between July 2023 and June 2024, student born between January 2 and April 1, 2007), calculation base amount is calculated by deducting 330,000 yen from the guardian's standard taxation amount.

Guardian's tax information such as **standard taxable amount** can be confirmed at 「わたしの情報」 (“My Information”) in 「マイナポータル」 (“myna portal”)

マイナポータルHP



※ My Number Card is required

Amount calculated using the formula above

304,200 yen or more

Less than 304,200 yen

No application

No application

Application/Approved

Application/Not approved

Tuition payment necessary

Tuition payment not necessary

※ If you have to pay the tuition, the school will notify you in or after August 2023.

◆ **Schedule for High School Tuition Support Fund**
(for the term between July 2023 and June 2024)

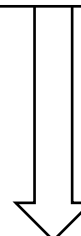
June 2023

【When applying for High School Tuition Support Fund】

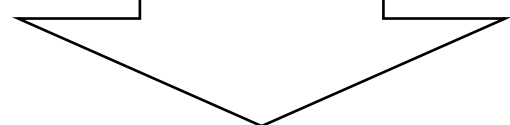
- Documents to be submitted
- 1 Confirmation Sheet for High School Tuition Support Fund (using My Number)
- 2 Application form for Qualification Approval to receive High School Tuition Support Fund (Form No.1)
- 3 Sheet to paste the copy of Individual Number Card, etc.
- 4 A copy of a photo ID of the guardian (person with parental authority)

【When not applying】

- Documents to be submitted
- 1 Confirmation Sheet for High School Tuition Support Fund (using My Number)

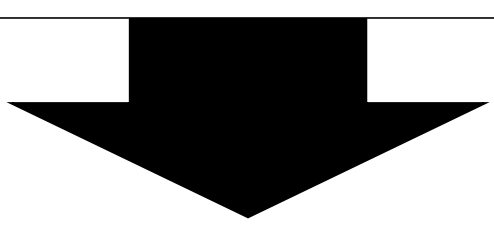


Submission Deadline: 2023 Month__ Day__



July 2023

Examination for the term between July 2023 and June 2024
The Prefectural Board of Education examines qualification using Individual Number (My Number) to confirm the amount of tax.

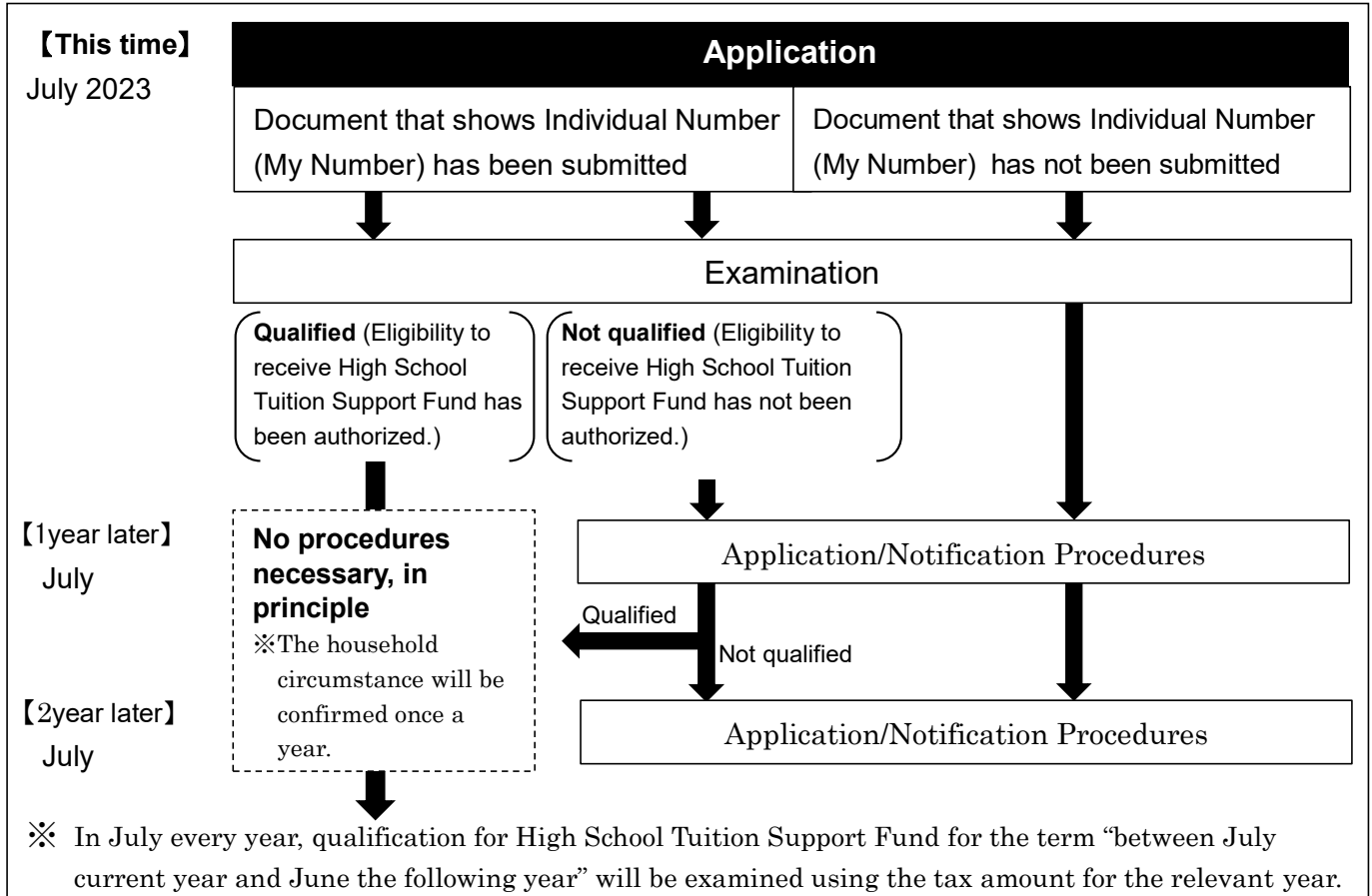


The result of examination (The result of examination will be notified by a postal mail.)

- ※ Please be advised that even when your household is eligible for High School Tuition Support Fund, if you miss the deadline for the application or you did not apply for it, you will have to pay the tuition.
- ※ If you have to pay the tuition, the school will notify you in or after August 2023.

◆ **Using My Number is convenient for High School Tuition Support Fund Application**

- If you have submitted the document which shows your Individual Number (My Number) and you have become eligible to receive High School Tuition Support Fund (eligibility has been authorized), **you do not need to take procedures until graduation in principle** unless the financial situation in your household changes.
- If you have not submitted the document which shows your My Number (submitted Taxation Certificate, etc. instead), **you need to take procedures in July every year.**
- If you are not qualified (your eligibility was not authorized), **you need to take application procedures in July in the following year** but **you do not need to resubmit the document that shows your Individual Number (My Number)** .



◆ **What are the documents that show the Individual Number (My Number) ?**

- A copy of the Individual Number Card (My Number Card)
- A copy of *Juminhyo* (Residence Certificate) which carries the Individual Number
- The original or a copy of the Certificate of Entry in the Residence Certificate which carries the Individual Number (My Number)
 ※ The Residence Certificate or the Certificate of Entry in the Residence Certificate should be the one which does not carry the Individual Numbers (My Number) of other persons than guardian (person with parental authority).



[Notes]

※ Individual Number Notification Card cannot be used in principle,



It can be used, however, only in case if there were no events occurred that required any changes in entries (name, address, birth date, gender, individual number) and entries do not need to be changed, or procedures to change entries in Individual Number Notification Card were completed on or before the date of enforcement of Digital Procedure Law (May 25, 2020).

※ The original or a copy of Individual Number Notification Card or Individual Number Card Issuing Application form cannot be used because it is not a legal confirmation document of the Individual Number.

◆ What is the purpose of using the Individual Number (My Number) ?

- ◇ It is used to confirm the "taxable standard amount of municipal tax" and "adjusted deduction amount of municipal tax".
- ※ Regarding households receiving public assistance, it may be used to confirm the reception status.

◆ Tax filing for 2022 income is necessary.

◇ If you have not filed your tax yet, please do it immediately.

Qualification is examined using the amount of tax for the fiscal 2023 (for the income between January 1, 2022 and December 31, 2022). Tax information will be obtained using My Number, if your tax, however, is not filed and the tax amount is not decided then, qualification for High School Tuition Support Fund cannot be examined. (You have to pay tuition because the payment of High School Tuition Support Fund cannot be determined.)

◆ In case you like to apply using other documents than Individual Number (My Number)

◇ You can apply using documents such as *Kazei Shomeisho* (Taxation Certificate).

Please contact the school office if you want to use *Kazei Shomeisho* or other documents. In this case, you will need to submit the taxation certificate for the relevant year in July every year until graduation.

(Reference) Emergency Aid for households with sudden financial situation change

◇ What is emergency aid for households with sudden financial situation change?

- When certain conditions are met, even when the household's income was 9.1 million yen or more and the household was not qualified to receive High School Tuition Support Fund; which means high school tuition had to be paid, if the household experienced sudden change of financial situation (significant income decline) , it will qualify for the sudden financial situation change support* of the High School Tuition Support Fund system.

- ※ The Sudden Financial Situation Change Support was initiated in 2023. Please contact the school office for details.

Everyone is required to submit

(Notice R5-E)

Confirmation Sheet for High School Tuition Support Fund (using My Number) (Please submit whether or not you apply.)

<small>Furigana</small> Student's Name	Grade, Class and Number
Guardian's Name 1	Daytime Phone Number
Guardian's Name 2	Daytime Phone Number

Notes

- Enter in the order of confirmation item numbers referring to the "Entry Example".
- The student himself should enter. The guardian can enter on behalf of the student.

Confirmation 1

Do you apply for the High School Tuition Support Fund?
[Check either one of the boxes below.]

Yes, I do.
(If you are eligible, you do not need to pay tuition.)

No, I do not.
(You do need to pay tuition.)

Confirmation 2

Please confirm the documents to be submitted

[Documents to be submitted]

- Confirmation Sheet for High School Tuition Support Fund (using My Number) (this sheet)
This is the end of your entry. Please submit this sheet. Confirmation 3 is unnecessary.

[Documents to be submitted]

- Confirmation Sheet for High School Tuition Support Fund (using My Number) (this sheet)
- Application for Qualification to Receive High School Tuition Support Fund
- Sheet to paste the copy of the Individual Number Card, etc.
- A copy of a photo ID of the guardian
- ※ In case if the student himself/herself submits the documents, a copy of a photo ID is not necessary.
- Others ()

Confirmation 3

- The document submitted in "Confirmation 2" will be used in the procedure for the High School Supplemental Scholarship Fund.
- Your school may contact you using information given in the document submitted in "Confirmation 2" if your household may possibly be eligible for the High School Supplemental Scholarship Fund.
- Please see "Entry Example" for details of High School Supplemental Scholarship Fund.

Please refer to the back of this sheet also if you are applying.

Confirmation4

Notes on Entry and Pasting on the Sheet to paste the copy of the Individual Number Card, etc.

- Fill in the bold lined area by hand.
 - 【Items to be entered】
 - ・ Confirmation 5 : Student's Name, Furigana
 - ・ Confirmation 6 : Number of Guardians
 - Name of Guardian 1, Individual Number (My Number), Date of Birth
 - Name of Guardian 2, Individual Number (My Number), Date of Birth
- ※ In case of a single-parent family, enter in the column of Guardian 1 only.
- Paste the copies of Individual Number Cards of all the guardians on the sheet in the appropriate columns.
- In case if it is impossible to submit the copies of Individual Number Cards, you can submit a copy of *Juminhyo* (the Residence Certificate) which shows the Individual Numbers of all the guardians or the original or a copy of Certificate of Entry in the Residence Certificate with this sheet. (You do not need to paste them on this sheet.)

※ Individual Number Notification Card cannot be used in principle.

It can be used, however, only in case if there were no events occurred that required any changes in entries (name, address, birthdate, gender, individual number) and entries do not need to be changed, or procedures to change entries in Individual Number Notification Card were completed on or before the date of enforcement of Digital Procedure Law (May 25, 2020).

 **Please enter and paste the documents on the Sheet to paste the copy of the Individual Number Card, etc.**
(Please proceed to **Confirmation 5**)

(For the use of school office)

Do not enter below the line. The table is for the use of school office.

- 提出状況の確認

提出書類 提出方法		提出区分	確認票	申請書	台紙	個人番号 コピー		身分証明書 呈示		身分証明書 コピー提出		生保証明	その他
						保護者 1	保護者 2	保護者 1	保護者 2	保護者 1	保護者 2		
対面	生徒本人												
	保護者全員												
	保護者一部												
	その他												
郵送・封入													

学校受付日：令和 年 月 日

Entry example

就学支援金確認票 (マイナンバー用) 全員提出
(お知らせ R5-E)
(申請の有無にかかわらず必ず提出してください。)

ふりがな 生徒氏名 **番号 子太郎** クラス等 **2** 年 **1** 組 **30** 番

保護者 1 (氏名) **番号 太郎** 日中連絡が取れる電話番号 **XXX-XXXX-XXXX**

保護者 2 (氏名) **番号 花子** 日中連絡が取れる電話番号 **XXX-XXXX-XXXX**

注意事項

- 別紙の「記載例」を参照の上、確認事項の番号に沿って記入してください。
- 生徒本人が記載してください。保護者等による代筆も可能です。

確認事項 1

高等学校等就学支援金の申請をしますか。
【下のどちらかの □ にし印を入れてください。】

申請します。
(就学支援金の対象であれば、授業料の負担はありません。)

申請しません。
(授業料をご負担いただきます。)

確認事項 2

提出書類をご確認ください。

【提出書類】
 就学支援金確認票 (マイナンバー用) <本用紙>
 記載はここまでです。本用紙をご提出ください。
 確認事項3は、確認不要です。

【提出書類】

- 就学支援金確認票 (マイナンバー用) <本用紙>
- 高等学校等就学支援金受給資格認定申請書
- 個人番号カード等のコピー貼付台紙
- 保護者の顔写真付き身分証明書のコピー

※ 生徒本人が提出書類一式を直接提出する場合は、身分証明書のコピーは不要です。

その他 ()

確認事項 3

- 確認事項2の提出書類は、奨学給付金支給事務でも使用させていただきます。
- 確認事項2の提出書類から、奨学給付金の支給対象となる可能性がある世帯の方には、学校からご連絡させていただく場合があります。
- 奨学給付金の詳細は「記載例」をご覧ください。

申請する方は、裏面もご覧ください。

Regarding Confirmation 1

- If the amount of income is unknown or may be more than the specified amount but **you want to apply just in case, please check the box for "申請します。"**

- What is the High School Supplemental Scholarship Fund (Kanagawa Prefecture High School Supplemental Scholarship Fund) System?

It is the system to provide grants to households on public assistance or households exempt from residence tax on income basis to reduce the financial burden of educational expenses other than tuition.

<Reference> Webpage of Kanagawa Prefecture:

<http://www.pref.kanagawa.jp/docs/en7/cnt/f531013/>

- In order to receive the High School Supplemental Scholarship Fund, a separate application is required.
- *Seikatsuhogo Jukyu Shomeisho* (Certificate of Public Assistance Recipient), document that shows the Individual Number (My Number) or *Kazei Shomeisho* (Tax Declaration Certificate) will be necessary for application.
- Application procedures will be informed separately by the school before late June.
- In case the document that shows the Individual Number (My Number) was submitted for the application of High School Tuition Support Fund, resubmission is not necessary when applying for the High School Supplemental Scholarship Fund.
- Your school may contact you if your household may possibly be eligible for the system.

Entry example

個人番号カード等のコピー貼付台紙

確認事項5

学校受付日: 令和 年 月 日

生徒氏名、ふりがなを記入してください。

学校の名称	神奈川県立●●高等学校
学校の種類・課程・学科	
生徒氏名のふりがな	ほんごう こたろう
生徒氏名	番号 子太郎

確認事項6

- 個人番号（マイナンバー）がわかる書類を提出する保護者の人数を記入してください。
- 保護者の氏名、個人番号（マイナンバー）、生年月日を記入してください。
- 個人番号カードのコピーは下記にのり付けしてください。
- 住民票の写し、又は住民票記載事項証明書の原本又はコピーの場合は、のり付けせずそのまま提出してください。

- 高等学校等就学支援金の申請（届出）のため、保護者 **2** 名分の個人番号（マイナンバー）がわかる書類を提出します。また、神奈川県高校生等奨学給付金の申請対象となった場合の申請に提出した個人番号（マイナンバー）を利用することを承諾します。

保護者1 氏名	個人番号(マイナンバー)	生年月日
番号 太郎	0123-4567-8901	昭和50年6月6日

のり付け
オモテ面

個人番号カードのコピー（オモテ面）

※ 個人番号通知カードのコピーは、記載事項（氏名、住所、生年月日、性別、個人番号）を変更すべき事項が発生しておらず、記載事項に変更がない場合、又はデジタル手続法の施行日（令和2年5月25日）以前に個人番号通知カードの記載事項の変更手続きが完了している場合に限り、のり付け可能です。

のり付け

個人番号カード

When the document that shows the individual number of guardian 1 is a certificate of entries in the residence certificate

保護者2 氏名	個人番号(マイナンバー)	生年月日
番号 花子	1234-5678-9012	平成52年3月31日



Regarding Confirmation 6

- Submission is necessary also for the guardian for whom spouse deduction is given.
- When pasting the copy of the Individual Number Card, paste both copies of the front and the back. (In this case, submission of the copy of photo ID of the relevant guardian can be omitted.)

※ The following certificate is shown just for your reference.

The format and items entered vary depending on the municipality.

住民票記載事項証明書

氏名	生年月日	性別	続柄
番号 太郎	昭和50年6月6日	男	世帯主
世帯主名	住民となった日	個人番号	
番号 太郎	平成24年5月1日	012345678901	

住所	神奈川県横浜市中区日本大通り1000		
本籍	神奈川県横浜市●区●●100	筆頭者	番号 太郎

前住 神奈川県横浜市●区●●100

所
Please submit the certificate as it is issued together with the sheet to paste.
* All pages are required when there are 2 or more pages

備考



Some of the documents are to be submitted
by everyone.

Notice R5-F

If you do NOT submit the document (s) , you need to pay tuition!

◆ Submit the following document (s) to your school office.

※ Even if you do not intend to apply, be sure to submit “Confirmation Sheet for High School Tuition Support Fund (using Taxation Certificate)” to confirm your decision.

- 1 Confirmation Sheet for High School Tuition Support Fund (using Taxation Certificate)
- 2 Application for Qualification Approval to receive High School Tuition Support Fund/Income Status Report (Form No.1-2)
- 3 Taxation Certificate for fiscal 2023

※For details on taxation certificates, etc., please refer to "What is the taxation certificate for fiscal 2023?" below.

◆ What is the Taxation Certificate for fiscal 2023 ?

Submit Taxation Certificate for fiscal 2023 (**either one** of the documents in ア through ウ shown below). Documents for **all the guardians(persons with parental authority) (if there are father and mother, both of them)** are required.

When spouse deduction can be confirmed, however, taxation certificate for the spouse is not necessary. Even in this case, if the calculation standard amount (refer to the formula on the next page) of the main earner of household is 302,700 yen or more, taxation certificate (either one of ア or イ) of the spouse is required.

ア A copy of *Shichosonminzei Kenminzei Zeigaku Kettei Nozei Tsuchisho* (Notification of Decision on Municipal and Prefectural Tax) for fiscal 2023

イ The original or duplicate copy of *Shichosonminzei Kenminzei Kazei (Hikazei) Shomeisho* (Municipal and Prefectural Taxation (Tax Exemption)) Certificate for fiscal 2023

※ Taxation (Tax Exemption) Certificate can be obtained at the section in charge of tax in the municipality where you live in for a fee. **Please be sure to show the separate sheet titled “Issuance of Taxation Certificate (supplementary) to use for High School Tuition Support Fund” at the counter of the office of your municipality to obtain the certificate.** (We need the right document which has tax information necessary for the qualification examination of High School Tuition Support Fund.)

ウ The original of *Seikatsuhogo Jukyu Shomeisho* (Certificate of Public Assistance Recipient)

※ Document which can be used to confirm that the household is on public assistance as of January 1, 2023

※ *Shichosonminzei Kenminzei Tokubetsu Choshu Zeigaku Tsuchisho* (Notification of Special Collection Amount of Municipal and Prefectural Tax) cannot be used.

◆ **High School Tuition Support Fund system is not applicable to households of which annual income is approximately 9.1 million yen or more.**

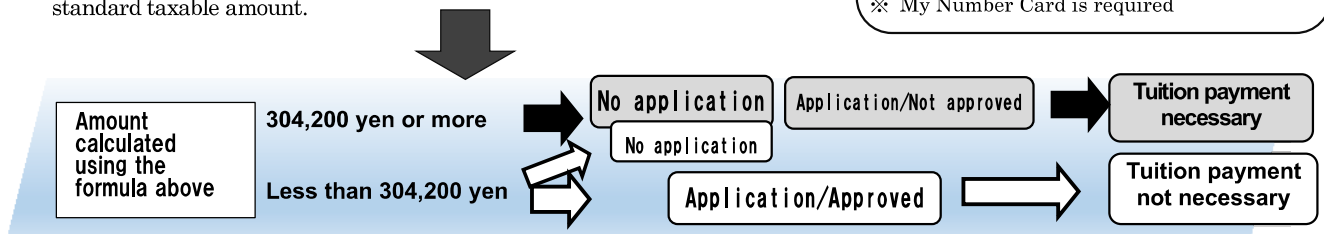
◇ In case if the amount calculated using the following formula (of all the guardians/persons with parental authority) is 『304,200 yen or more (approximately equivalent to the annual income of 9.1 million yen or more)』, the household needs to pay tuition.

※ Annual income of 9.1million yen is just a guide. Even if it is more than that, calculation result could be less than 304,200 yen, and the household may qualify for High School Tuition Support Fund.

【Formula】 Standard Taxable Amount of Municipal tax x 6% - Amount of adjusted deduction of Municipal tax

- ※ In case of ordinance-designated city, calculate multiplying “Amount of adjusted deduction” by 3/4.
- ※ If the student was born between January 2 and April 1 and the dependent deduction will be applied one year later than other students in the same school grade (for the payment term between July 2023 and June 2024, student born between January 2 and April 1, 2007), calculation base amount is calculated by deducting 330,000 yen from the guardian’s standard taxable amount.

Guardian’s tax information such as standard taxable amount can be confirmed at 「わたしの情報」 (“My Information”) in 「マイナポータル」 (“myna portal”)
 ※ My Number Card is required



※ If you have to pay the tuition, the school will notify you in or after August 2023.

◆ **Schedule for High School Tuition Support Fund (for the term between July 2023 and June 2024)**

June 2023

【When applying for High School Tuition Support Fund】

- Documents to be submitted
 - 1 Confirmation Sheet for High School Tuition Support Fund (using Taxation Certificate)
 - 2 Application for Qualification Approval to receive High School Tuition Support Fund/Income Status Report (Form No.1-2)
 - 3 Taxation Certificate for fiscal 2023

【When not applying】

- Documents to be submitted
 - 1 Confirmation Sheet for High School Tuition Support Fund (using Taxation Certificate)

Submission Deadline: 2023 Month__ Day__

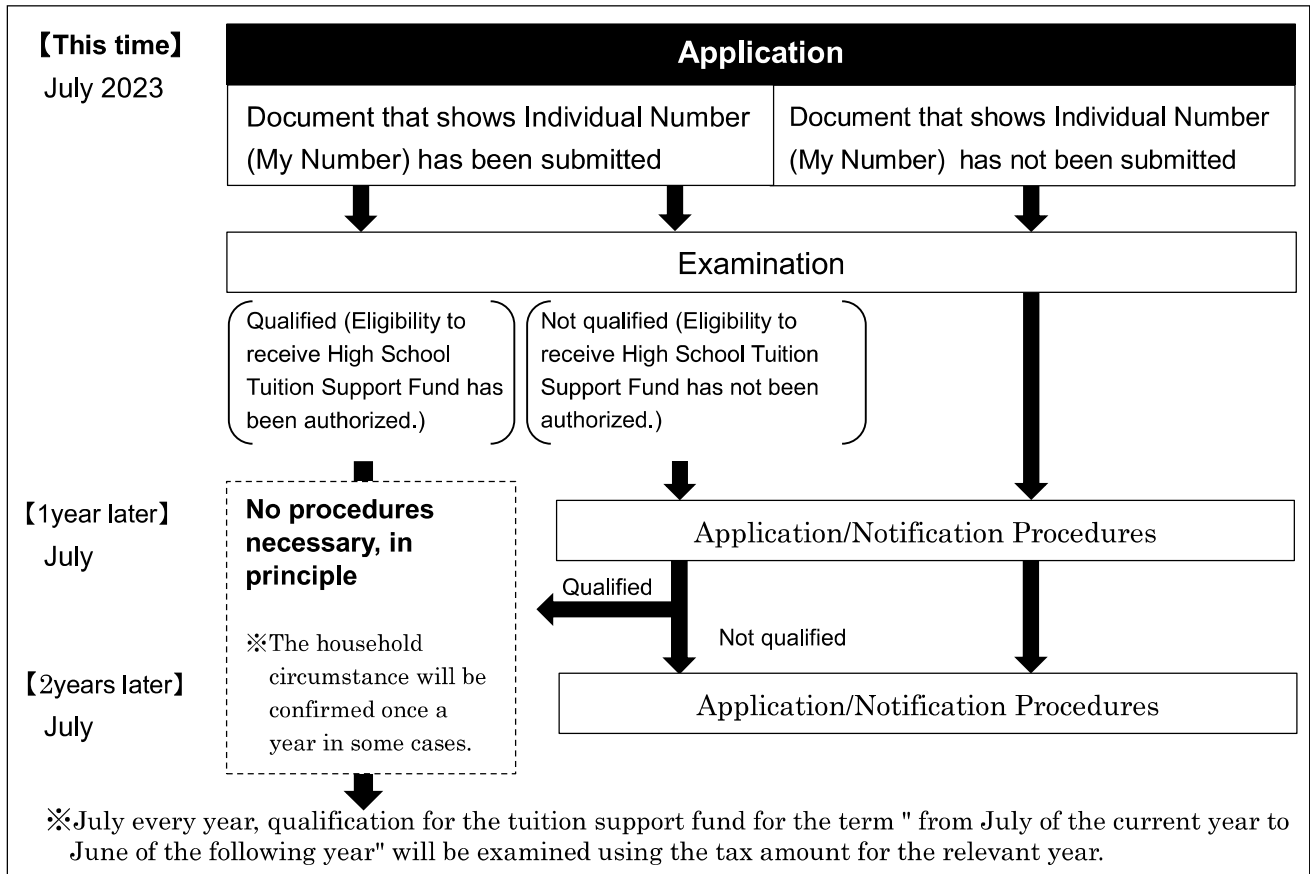
July 2023

The Prefectural Board of Education confirms the amount of tax and examines qualification. The result of examination will be notified by a postal mail.

- ※ Please be advised that even when your household is eligible for High School Tuition Support Fund, if you miss the deadline for the application (notification) or you did not apply for it, you will have to pay the tuition.
- ※ If you have to pay the tuition, the school will notify you in or after August 2023.

(Reference) Using My Number is convenient for High School Tuition Support Fund Application

- If you have submitted the document which shows your Individual Number (My Number) and you have become eligible to receive High School Tuition Support Fund (eligibility has been authorized), **you do not need to take procedures until graduation unless the financial situation in your household changes.**
- If you have not submitted the document which shows your My Number (submitted Taxation Certificate, etc. instead), **you need to take procedures such as application or notification in July every year.**
- If you are not qualified (your eligibility was not authorized), **you need to take application procedures in July in the following year but you do not need to resubmit the document that shows your Individual Number (My Number) .**



◆ If you like to use Individual Number (My Number) for application...

- ◇ Please make inquiries to the office of your High School.
Application/notification forms for using Individual Number (My Number) will be handed over.

(Reference) Emergency Aid for households with sudden financial situation change

- ◇ **What is emergency aid for households with sudden financial situation change?**
 - When certain conditions are met, even when the household's income was 9.1 million yen or more and the household was not qualified to receive High School Tuition Support Fund; which means high school tuition had to be paid, if the household experienced sudden change of financial situation (significant income decline) , it will qualify for the sudden financial situation change support* of the High School Tuition Support Fund system.
- ※ The Sudden Financial Situation Change Support was initiated in 2023. Please contact the school office for details.

**Everyone is required
to submit**

(Notice R5-F)

Confirmation Sheet for High School Tuition Support Fund
(using Taxation Certificate) (Please submit whether or not you apply.)

Furigana
Student's Name _____ Grade, Class and Number _____

Guardian's Name 1 _____ Daytime Phone Number _____

Guardian's Name 2 _____ Daytime Phone Number _____

Notes

- Enter in the order of confirmation item numbers.
- The student himself should enter. The guardian can enter on behalf of the student.

Confirmation 1

Do you apply for the High School Tuition Support Fund?
[Check either one of the boxes below.]

Yes, I do.

(If you are eligible, you do not need to pay tuition.)

No, I do not.

(You do need to pay tuition.)

Confirmation 2

Please confirm the documents to be submitted

【Documents to be submitted】

- Confirmation Sheet for High School Tuition Support Fund (using Taxation Certificate) (this sheet)
This is the end of your entry. Please submit this sheet. Confirmation 3 is unnecessary.

【Documents to be submitted】

- Confirmation Sheet for High School Tuition Support Fund (using Taxation Certificate) (this sheet)
- Application form for Qualification to Receive High School Tuition Support Fund/ Income Status Report
- Taxation Certificate for fiscal 2023 (either one of the documents shown below)
 - A copy of *Shichosonminzei Kenminzei Zeigaku Kettei Nozei Tsuchisho* (Notification of Decision on Municipal and Prefectural Tax) for fiscal 2023
 - The original or a copy of *Shichosonminzei Kenminzei Kazei (Hikazei) Shomeisho* (Municipal and Prefectural Taxation (Tax Exemption) Certificate for fiscal 2023)
 - The original or a copy of the Taxation Certificate (supplementary) for fiscal 2023 ※
※ In case of the Taxation (Exemption) Certificate, as a general rule, the Taxation Certificate (supplementary) is also necessary.
 - The original of *Seikatsuhogo Jukyu Shomeisho* (Certificate of Public Assistance Recipient) (Document which can be used to confirm that the household is on public assistance as of January 1, 2023 issued)

Please refer to the back of this sheet also if you are applying.

Date of Acceptance by School: Year _____ Month _____ Date _____

Confirmation 3

- Documents specified to be submitted in “Confirmation 2” will be used in the procedure to pay High School Supplemental Scholarship Fund also.

- What is the High School Supplemental Scholarship Fund system?

The High School Supplemental Scholarship Fund System provides grants (repayment unnecessary) for supplemental educational expenses other than tuition to reduce the financial burden of households. It is intended for the households receiving public assistance and the households exempt from paying residence tax on income basis.

<Reference> Webpage of Kanagawa Prefecture:

<http://www.pref.kanagawa.jp/docs/en7/cnt/f531013/>

- A separate application is necessary to receive High School Supplemental Scholarship Fund.
- For the application, *Seikatsuhogo Jukyu Shomeisho* (Certificate of Public Assistance Recipient), document that shows Individual Number (My Number) or Taxation Certificate, etc. is necessary.
- Your school will inform you about the application later. (Around late June)
- If you have submitted the document that shows your Individual Number (My Number) in the application for High School Tuition Support Fund, you do not need to resubmit the document that shows your Individual Number (My Number) in the application for High School Supplemental Scholarship Fund.
- Your school may contact you if your household may be eligible to receive High School Supplemental Scholarship Fund.

[2. Income of Guardian and others.]

(1) The term for which Tuition Support Fund is to be provided (Put a check mark on one of □.)

<input checked="" type="checkbox"/> April to June (Attach taxation certificate of the previous year)	<input type="checkbox"/> July to June next year (Attach taxation certificate of the current year)
--	---

(2) The statuses of guardians at the time of application or reporting and the certificates, etc. attached are as follows: (Put a check mark on one of □ in ① through ⑧.)

Put a check mark on one of □ in ① through ⑧.

(2)-1 I am attaching the *Kazei Shomeisho* (Tax Declaration Certificate) and so on for the following individuals.

①	<input checked="" type="checkbox"/>	For two persons with parental authority (both parents) In case where the student is minor (younger than 18) and there are two persons with parental authority (both parents)
②	<input type="checkbox"/>	For one person with parental authority (Put a check mark on one of □ next to ア through ウ.) If the person with parental authority is the director of a child guidance center or child welfare facility who has temporary parental authority, please check any box from ⑤ to ⑧.
		<input type="checkbox"/> ア One of the persons with parental authority is a spouse eligible for spouse deduction, and it is clear that there will be no effect on the conditions of income limitation even when he/she is subject to Prefectural Tax on income basis or Municipall Tax on income basis.
		<input type="checkbox"/> イ One of the persons with parental authority is not subject to Prefectural Tax on income basis or Municipall Tax on income basis for reasons such as he/she does not reside in Japan on the date of taxation.
	<input type="checkbox"/> ウ	<ul style="list-style-type: none"> There is only one person with parental authority because of divorce or bereavement. Tax Declaration Certificate of one of the persons with parental authority cannot be submitted due to domestic violence, neglect, disappearance or other reasons beyond our control though there is another person with parental authority
③	<input type="checkbox"/>	For <u> </u> guardians of minor There is no person with parental authority but the guardian of minor is appointed. (Submit the documents for all of the guardians if there are more than one are appointed.) (Except for the guardian of minor when he/she is a juridical person, or he/she has rights and duties regarding property only)
④	<input type="checkbox"/>	For two persons on whose income the student's livelihood is dependent (hereinafter referred to as "the primary earner in home") (such as parents) The student reached the age of maturity while in school, and there is no change in earners in home from the time point immediately before the student reached the age of maturity to the time point of the application.
⑤	<input type="checkbox"/>	For one person; the primary earner in home (Put a check mark on one of □ next to ア through ウ.) The student reached the age of maturity while in school, one of the parents is a spouse eligible for spouse deduction, and it is clear that there will be no effect on the conditions of income limitation or additional payment classification even when he/she is subject to Municipal Tax on income basis.
		<input type="checkbox"/> イ One of the primary earners in home is not subject to Municipal Tax on income basis for the reason such as he/she did not reside in Japan on the date of taxation.
		<input type="checkbox"/> ウ <ul style="list-style-type: none"> The student has not reached the age of maturity yet, but there is no person with parental authority nor guardian of minor. The student was already of age at the time of entering school but there is a primary earner in home. The student is already of age and there was one person with parental authority when the student was a minor. The student is already of age and there was no person with parental authority nor guardian of minor when the student was a minor.
⑥	<input type="checkbox"/>	For the student himself/herself <ul style="list-style-type: none"> There is no person with parental authority, no guardian of minor appointed, and no primary earner in home and the student reached the age of maturity, or the student is not yet of age but has income subject to Prefectural Tax on income basis or Municipall Tax on income basis.

When there is no person with parental authority and the guardians of minor are appointed, write the number of the guardians of minor.

(2)-2 I do not submit the *Kazei Shomeisho* (Tax Declaration Certificate) because of the following reason.

⑦	<input type="checkbox"/>	The income of the student himself/herself is to be confirmed (the case that there is no person with parental authority, no guardian of minor appointed, and no primary earner in home) but the student is a minor and the income is not enough for taxation of Prefectural Tax on income basis or Municipall Tax on income basis..
⑧	<input type="checkbox"/>	Neither of the persons with parental authority, the guardians of minor, the primary earner in home, nor the student himself/herself is subject to Prefectural Tax on income basis and Municipall Tax on income basis for reasons such as they do not reside in Japan on the date of taxation.

Names and relations to the student of the persons whose documents such as *Kazei Shomeisho* (Tax Declaration Certificate) are attached (Not necessary when a check mark is placed on either ⑦ or ⑧)

しめい 氏名 番号 太郎	せいと つづきから 生徒との続柄 父	しめい 氏名 番号 花子	せいと つづきから 生徒との続柄 母
---------------------------	---------------------------------	---------------------------	---------------------------------

Write the name and the relation to the student of the person whose document such as *Kazei Shomeisho* (Taxation Certificate) is attached.

※ Please be sure to inform the school of any changes in the amount of prefectural tax on income basis or municipal tax on income basis as a result of ammended tax return for income or correction decision on tax amount, or changes in guardian because of the reason such as divorce, bereavement or adoption. The payment amount of Tuition Support Fund may change.

[3. Confirmation] (Confirm the following and put a check mark on □.)

Confirm the following and put a check mark on □.

I approve High School Tuition Support Fund to be applied toward tuition, and I give consent to entrust the school principal with the office procedures necessary to receive High School Tuition Support Fund.